

Action Plan of Elementary school [REDACTED]

After discussion at a staff meeting, and in collaboration with the [REDACTED] in the Erasmus Program + PROMQE (Promoting Quality and Equality: a dynamic approach to school improvement), it seemed that our primary school must set the following goals for the school year 2015-16:

Main Goals	Aims emphasizing in the school units
<p>1. Improving the quality of teaching so as to improve learning outcomes.</p>	<p><u>At the student's level</u></p> <p>(a) Understanding of the instructions: Following the continuation of the aims set in the Action Plan during the 2014-2015 school year, but also through discussion that took place among the school's teachers during this school year; it seemed that this aim must also be developed this year, so as not to adversely affect the performance of the students, in both written and verbal level. This can be done through activities such as:</p> <ul style="list-style-type: none"> (i) Explanation of instructions from one student to another (because the school operates in clustered classes, this can be done between students who belong in the same or different age group) (ii) Paraphrase of the instructions by the same student (can be done orally or even as an activity in the written word) (iii) Formulation of instructions by the same student (the student is asked to identify himself the instructions of an activity) <p>(b) Self-assessment/ peer-assessment/ self-correction: It is quite important that each student can evaluate himself or his classmate, after being given specific guidelines. After the evaluation stage is over, each student should be able to correct his work, so as to achieve his goal. There is a particular emphasis in the written word (e.g. The crucial points are given in advance to each student so as to be aware of and they must be able to detect them with the completion of his written work, but they also have to make the necessary corrections so as to improve their work).</p> <p><u>At the teacher's level:</u></p> <p>(a) Development of the efficiency factors: (orientation, construction, technical questions, modeling lesson, implementation, learning environment, teaching time management, evaluation): Every teacher must be able to identify in which factors he is less efficient and find ways to improve this issue. This can be done through activities such as:</p> <ul style="list-style-type: none"> (i) Attending a course in another class where the colleague approaches the specific factor effectively (ii) Exchanging ideas with colleagues through discussion at the staff meeting. <p>(b) Training: It is important that the teachers must be trained in various aspects of education. Because of the changes being observed in the educational system of Cyprus varied, each teacher must often attend several extracurricular seminars (either in Cyprus or abroad - The school has been approved for the Erasmus program + KA1) which will help him trained in the new educational practices of teaching.</p>

	<p><u>At the school's level:</u></p> <p>Enrichment of student's library: Various researches have shown that the study of literary books can enrich the students' vocabulary and improve both their spoken communication skills and writing skills. Therefore, it is necessary to enrich the student's library with new books that fall within the interests of any age.</p>
<p>2. Effective parental involvement in the learning process (partnership policy i.e., relations of school with community, parents, and advisors)</p>	<p>It is very important for parents to feel that they are an integral part of the school community. To accomplish this they must actively participate in the learning process through activities such as:</p> <p>(a) "Mandatory" meetings with the teacher. Each teacher must inform the parents of his students that they should communicate with him often (at least 1 time per month). If for any reason this does not happen, then he takes care to communicate with the parents so as to inform them of their child's progress.</p> <p>(b) Attending courses: Each teacher organizes courses which parents can attend. This activity is offered at regular intervals, so a great opportunity is given to all the parents to attend some courses.</p> <p>(c) Lectures by Experts: The school organizes lectures by experts aimed at informing parents about educational, and several other issues (e.g. emotional, nutritional, etc.)</p>